

Scope

As a multi-disciplinary Practice, Ingleton Wood LLP recognises that there are environmental effects from both its operations and its design functions. Ingleton Wood recognises that the practice has responsibility for sustainability both in how the Practice operates, and in the advice, we give to others.

Aims

The Partners and senior management aim to achieve the above by implementing a management system that complies with the international standard of good practice BS EN ISO 14001:2015 to meet the requirements of our clients, our staff, other stakeholders and the local, regional and global environment with the following aims:

- Include sustainability goals in the business strategy
- Maintain an environmental legal and regulatory register and comply with all compliance obligations and outperform these minimum standards wherever possible
- Give appropriate consideration for the environment in the goods and services we provide to clients.
- Maintain an Aspect and Impact register considering inputs from Business Strategy, Legislation, Business Action Plans (BAPs), Environmental Incidents, Risks and Opportunities and Audits
- Continually develop the system and ensure it remains effective

Business Strategy

The Practice is proud of its record in sustainable design and implementation and promotes this approach with all our clients.

Partners and senior management shall:

- Take accountability for the effectiveness of the Business Management System (BMS)
- Maintain our certification to the environment management standard BS EN ISO 14001: 2015.
- Promote the use of a process approach and risk-based thinking
- Set Environmental objectives based on significant Aspects and Impacts and monitor the effectiveness of the objectives
- Ensure that the resources needed for the BMS are available; including training, support, and encouragement

Environmental Commitment

The partners and senior management are committed to the continual improvement of the BMS to enhance environmental performance. This includes, but is not exclusive to, our carbon footprint, approach to plastics, waste and recycling and relevant sustainability and biodiversity advice to our clients.

This is facilitated through the setting of documented environmental objectives based on our significant environmental aspects and impacts, compliance obligations and considering our risks and opportunities. Action plans have been set to achieve objectives and are maintained as part of the BMS internal auditing, monitoring and management review processes. The results of which are communicated via PMB and Management Review and disseminated to employees where appropriate.

Stakeholder Engagement

The partnership endorses this policy and ensures it is compatible with the context and strategic direction of the Practice. Partners and senior managers are accountable for the effectiveness of the business management system (BMS) and are responsible for ensuring that it is communicated, understood, implemented, and maintained at all levels within the Practice and ultimately, that it achieves its intended outcomes.

This policy will be communicated to all employees and organisations working for or on our behalf. Employees and other organisations are expected to co-operate and assist in the implementation of this policy, whilst ensuring that their own work, so far as is reasonably practicable, is carried out without risk to themselves, others, or the environment. This policy will be reviewed periodically as part of Internal auditing and will be approved by as part of PMB.

This policy statement and previous version of this policy are available to interested parties, upon reasonable request.

Environmental Impact and Legislation

If any notice or prosecution related to a breach of environmental legislation is served against the business by the Environment Agency, a local authority, or another regulatory body, we will immediately notify relevant bodies and provide full details of the incident to interested parties.

Document Owner and Approval

The Audit and Compliance Partner is the owner of this document and is responsible for ensuring that this procedure document is reviewed in line with the requirements set out in BMS.

A current version of this document is available to all employees in the BMS framework environment.

This procedure has been approved by the Management Review Panel and Partnership Board and is issued on a version-controlled basis.